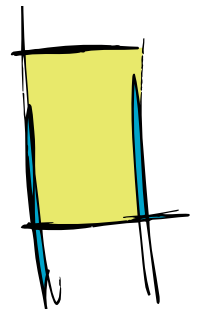
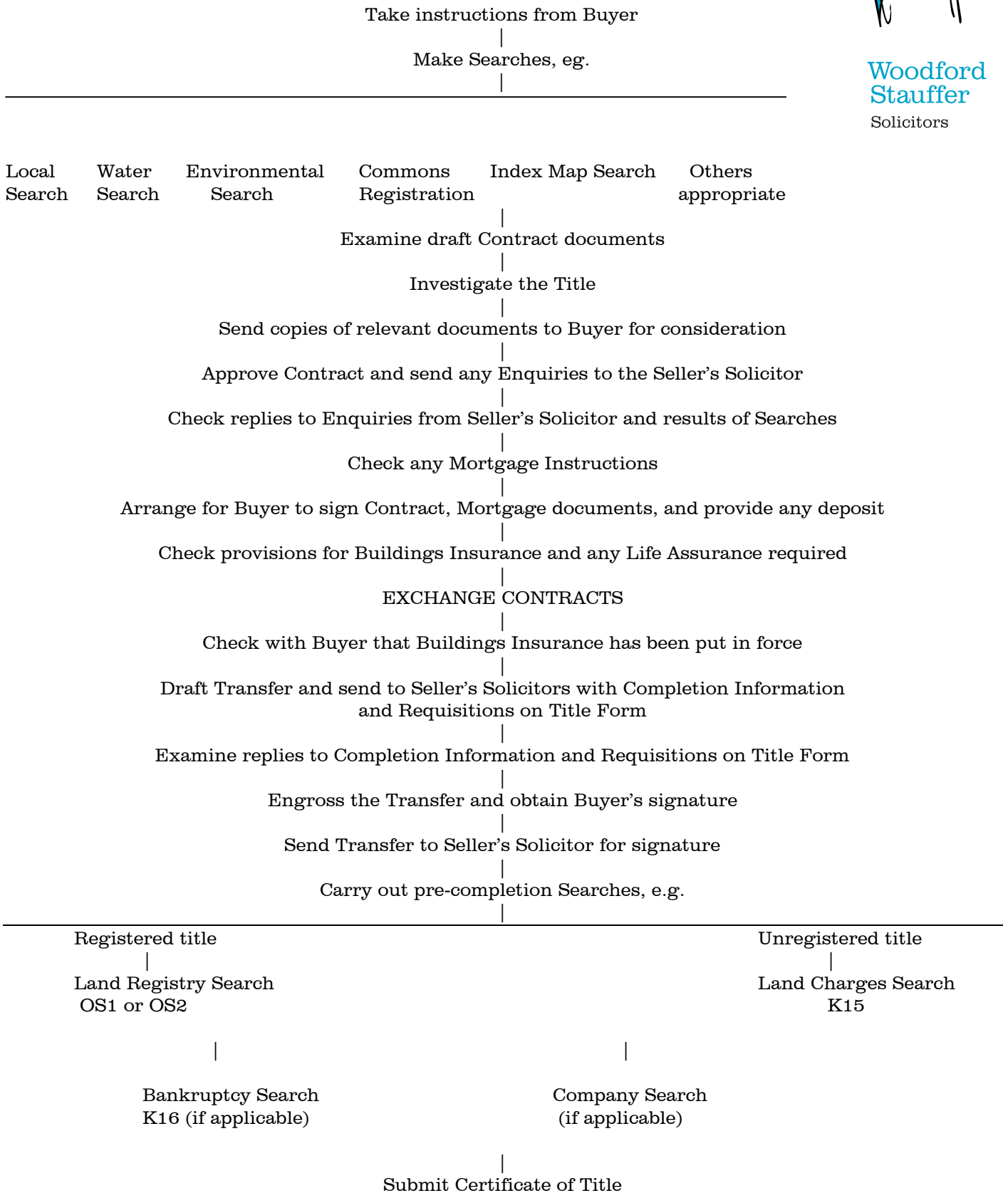


# SEQUENCE OF EVENTS

Re: Solicitor acting for a Buyer of a residential freehold property



Woodford  
Stauffer  
Solicitors



Prepare and supply Completion Statement to Buyer requesting any monies required

Check results of pre-completion Searches

Check all funds for completion received from the Buyer and/or Mortgage Lender

COMPLETION

Check Seller has signed Transfer	Obtain Seller's Solicitors undertaking to discharge any Mortgages	Pay balance purchase monies to Seller's Solicitors	Check we have received from Buyer's Solicitors Transfer, Title Deeds, Land or Charge Certificate and undertaking to redeem Mortgages
Check Contract, enquiries, requisitions and correspondence for any additional completion requirements	Ask Seller's Solicitors to date Transfer and release the keys	Date any mortgage documents	

Submit Land Transaction Return to Inland Revenue

Give Notice relating to any Life Policies required for any Mortgage (if applicable)

Prepare and send Form AP1 or FR1 to Land Registry

Check the Title Information Document when sent by the Land Registry

Send copies of Buyer's Title to them for their records together with deeds not required by lender

Confirm registration of title to the mortgage lender

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